

Position Title: Pontoon Boat Captain
Position Reports to: Activities Manager

Fox Harb'r Resort is a 5 Star, 4 Diamond property nestled along the coast of the Northumberland Strait in Wallace, Nova Scotia. We are offering a unique opportunity for you to experience a 5 Star Luxury work environment. With this opportunity you will be presented with a distinctive career, experience, and benefits in a World Class setting.

General Description: As the Pontoon captain at Fox Harb'r Resort, you will meet and interact with guests and members from around the world while helping them create personalized luxury experiences and exceeding their expectations.

Qualifications

1. Minimum 2 years relevant experience
2. Small water craft operators license
3. Knowledge of local water
4. Knowledge of marine life and birds
5. Valid Nova Scotia driver's license
6. Strong computer knowledge with a proficiency in Microsoft Office and previous Property Management System experience an asset
7. Must possess a professional presentation and positive outgoing personality
8. Must possess strong verbal and written communication skills to partner with other departments and interact with guests and members in a courteous and professional service manner
9. Ability to take initiative, ensuring follow through, and effectively adapting to changes
10. Enjoy working outdoors

Responsibilities

1. Guide individuals or groups on 2 hour kayaking tours
2. Assist with sport shooting, fishing, hiking, pontoon boat tours and all other activities
3. Be highly knowledgeable about the Resort's activities
4. Assist with sending out email blasts to our Membership database notifying our Members of any upcoming events, answering any inquires, and/or handling registrations for these events.
5. Confirm, modify and cancel all guest reservations which include, but are not limited to: sport shooting, trail rides, kayaking, boat cruises etc
6. Coordinate Activity Guides as needed
7. Promote team work and quality service through daily communications and coordination with other departments
8. Must have the ability to perform other administrative tasks or projects as assigned by Manager

At Fox Harb'r Resort, we know every employee is a valued part of the team. Our benefits include:

- Competitive wages
- Travel Fuel Allowance
- Discounts at the Resort's Dining Areas; The Cape Cliff and Willard
- Discounts on Accommodations, Golf and Spa services & products
- Friends and Family Rates for overnight accommodations
- Complimentary use of the Junior Olympic Pool, Mineral Pool and Fitness Room
- Team Member rates for Golf, Sport Shooting, Kayaking, Trail Rides etc.
- Team Member Activities and Department Incentives
- Team Member Education Funding and Bursary Program
- Team Member housing availability

If you have the talent, dedication and level of commitment we're looking for and would like to advance your career in hospitality at Fox Harb'r Resort, submit your resume and cover letter to:

Human Resources Department, Ann Jeffreys
Email: hr@foxharbr.com
Mail: 1337 Fox Harbour Rd., Wallace, NS B0K 1Y0

While all responses are appreciated, only those applicants who will be invited for an interview will be contacted,