



**Position Title:** Shuttle Driver  
**Position reports to:** Front Office Manager, Front Office Supervisor  
**Salary:** \$15.00 hour  
**Employment:** Seasonal

Fox Harb'r Resort is a 5 Star 4 Diamond property nestled along the coast of the Northumberland Strait in Wallace, Nova Scotia. We are offering a unique opportunity for you to experience a 5 Star Luxury work environment. With this opportunity you will be presented with a distinctive career, experience, and benefits in a World Class setting.

**General Description:** Shuttle drivers are responsible for safely transporting clients and providing superior service. Drivers must have good communication skills both oral and written to interact with fellow drivers, maintenance, the operations team as well as the public they serve. Commitment, patience, maturity, and initiative are required qualities

**Qualifications & Requirements:**

1. Class 4 drivers license
2. Able to load and drive
3. Must be capable of driving a variety of equipment (example: coach, school bus, vans, SUVs, etc.)
4. Organized, punctual and reliable
5. Team player with a positive attitude
6. Calm, pleasant and helpful manner
7. Excellent driving skills and habits
8. Map reading ability
9. Ability to communicate effectively with all parties
10. Commitment to excellence in customer service
11. Knowledge of attractions and venues in and out of town

**Responsibilities:**

1. Drive safely, responsibly and be prepared for all road conditions
2. Respect fellow employees, equipment and customers
3. Ensure compliance with the "Hours of Service" requirements
4. Pre and post trip checks of the unit each time it is used (emphasis on ensuring adequate fluid levels)
5. Complete all applicable paper work required
6. Maintain radio contact and use proper radio protocol
7. Manage passenger behavior by quickly and effectively solving problems
8. Communicate with dispatch at your scheduled time, prepared and ready to go.

**At Fox Harb'r Resort, we know every employee is a valued part of the team.**

**Our benefits include:**

- Competitive wages
- Travel Fuel Allowance
- Discounts at the Resort's Dining Areas; The Cape Cliff and Willard
- Discounts on Accommodations, Spa services & products
- Friends and Family Rates for overnight accommodations
- Complimentary use of the Junior Olympic Pool, Mineral Pool and Fitness Room
- Team Member rates for Golf, Sport Shooting, Kayaking, Trail Rides etc.
- Team Member Activities and Department Incentives
- Team Member Education Funding and Bursary Program

Human Resources Department, Ann Jeffreys

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While all responses are appreciated, only those applicants who will be invited for an interview will be contacted.