



**Title:** Night Housekeeping Supervisor  
**Position Reports to:** Director of Housekeeping  
**Salary:** \$16.75 per hour, group benefits  
**Employment:** Seasonal

Fox Harb'r Resort is a 5 Star, 4 Diamond property nestled along the coast of the Northumberland Strait in Wallace, Nova Scotia. We are offering a unique opportunity for you to experience a 5 Star Luxury work environment. With this opportunity you will be presented with a distinctive career, experience, and benefits in a World Class setting.

**General Description:** Oversee the work of night housekeeping staff and ensure that all rooms and public areas are kept clean and tidy. They enforce staff compliance with established safety and sanitation policies

**Qualifications & Requirements:**

- Previous supervisory experience in a hotel environment
- Must possess excellent hospitality skills
- Must possess excellent organizational skills
- Must be available to work nights, weekends and holidays as required
- Must possess a valid driver's license
- Well groomed with a professional presentation
- Excellent oral and written communication skills

**Responsibilities:**

- Train housekeepers on cleaning and maintenance tasks
- Oversee staff on a daily basis
- Check rooms and common areas for cleanliness
- Schedule shifts and arrange for replacements in cases of absence
- Establish and educate staff on cleanliness, tidiness and hygiene standards
- Motivate team members and resolve any issues that occur on the job
- Respond to customer complaints and special requests
- Monitor and replenish cleaning products stock
- Ensure compliance with safety and sanitation policies in all areas

**At Fox Harb'r Resort, we know every employee is a valued part of the team.**

**Our benefits include:**

- Travel Fuel Allowance
- Discounts at the Resort's Dining Areas; The Cape Cliff and Willard
- Discounts on Accommodations, Golf and Spa services & products and Activities
- Friends and Family Rates for overnight accommodations
- Complimentary use of the Junior Olympic Pool, Mineral Pool and Fitness Room
- Team Member Activities and Department Incentives
- Team Member Education Funding and Bursary Program
- Team Member housing availability

Fox Harb'r Resort is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status

Human Resources Department, Ann Jeffreys

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While all responses are appreciated, only those applicants who will be invited for an interview will be contacted.