

Housekeeping Supervisor

NOC (62024)

3 vacancies

Company: Fox Harb'r Development Ltd O/A Fox Harb'r Resort

Business Information: Our resort is located in a picturesque rural community on the shores of the Northumberland Strait in Cumberland County of Nova Scotia. The resort offers guest accommodation, on-site golf, a full-service Spa, sport shooting, and dining.

Business Address: 1337 Fox Harbour Road, Fox Harbour, NS, B0K 1Y0

Work location: same as above

Type of Employment: Full-time-Seasonal

Estimated Start Date: January 1st, 2027

Job Description:

Cleaning supervisors supervise and coordinate the activities of workers in the following unit groups: Light duty cleaners (65310), Specialized cleaners (65311), and Janitors, caretakers and building superintendents (73201).

- Supervise and coordinate the work of light duty, industrial or specialized cleaners and janitors
- Inspect sites or facilities to ensure established safety and cleanliness standards are met
- Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment
- Hire and train cleaning staff
- Prepare work schedule and coordinate activities with those of other departments
- Prepare budget, estimate costs and keep financial records
- Receive payment for specialized cleaning jobs
- May perform certain cleaning duties.

Requirements:

- **Education:** Completion of secondary school.
- **Experience:** Experience is an asset. On-the-job training will be provided.
- **Work conditions and physical capabilities:**
 - Standing
 - Bending or twisting the body
 - Making repetitive motions
 - Handling material manually
 - Walking and running

- **Personal suitability:** Reliability, Organized, Team player, Dependability
- **Language:** Basic level of English is required

Salary: \$22.00 hourly, 40.00 hours per week.

Benefits:

- Transportation costs are covered if the worker needs to relocate
- Accommodation is available for rent if required at a discounted rate
- Team building opportunities
- On-site recreation and activities

Important Information:

The position requires flexibility in scheduling based on business needs. The work schedule is from 8 am – 4:30 pm. Weekend work will be required. Please note that we are located in a rural area.

Apply by mail to: 1337 Fox Harbour Road, Fox Harbour, NS, B0K 1Y0

Apply by fax to: (902) 257-1701

Apply by e-mail to: hr@foxharbr.com

****Please apply with the subject: Job Application – Housekeeping Supervisor**